ON MY HONOR BREAKFAST
BOY SCOUTS OF AMERICA

TABLE HOST POSITION DESCRIPTION

Table Host Responsibilities:

Host a table of eight (you and seven guests) at the On My Honor Breakfast. This is a great opportunity to introduce your colleagues and friends who are not currently involved in Scouting to the programs of the Great Lakes Field Service Council. This is chance to invite new potential donors who have the capacity to support Scouting with a leadership gift ($500+) and renew enthusiasm. Additionally, it as an opportunity to renew support from historical donors with an inspirational event and message has the potential to get your team's FOS Campaign off to a great start!

STEP ONE:

Identify 10-12 potential guests for your table. Once you have identified the names of your potential guests, please give the list to your staff adviser to clear. This will ensure that invitees are "cleared" and will not be asked by more than one Table Host. Guests who are invited will be asked to consider financially supporting the Boy Scouts, please consider asking guests who can make a leadership level gift or inviting new guests who have the potential to become future Scouting leaders. (A sample brainstorming sheet will be provided to you.)

STEP TWO:

Invite your "cleared" prospects to attend the event with you. Send an invitation to each individual along with a personal note (council will provide a sample letter) stating that you, the Table Host, will be contacting them to confirm their attendance. For those who cannot attend, solicit their pledge prior to the On My Honor Breakfast. A sample letter for you to personalize is included in your packet. Your staff advisor can assist you with preparing letters/invitations.

STEP THREE:

Fill out and return your confirmed attendance list to the scout office by **February 14.**

STEP FOUR:

Attend the ON MY HONOR Breakfast event and **make your personal pledge** on or before the event. The "official" ask to support Scouting will be made from the podium during the event program.

STEP FIVE:

By **the Friday following the event, follow up** with any of your prospects who were not able to attend the event or did not make a gift to support Scouting.

All gifts are acknowledged through a thank you process. Recognition levels are $225/$450/$1200/$2500.

Finance/Development Chair: _____

Staff Advisor Support: _____